BLOOMSBURG AREA SCHOOL DISTRICT Policy Manual

Section: FINANCES

Title: PETTY CASH

Date Adopted: August 17, 1981

Date Last Revised: August 18, 2003

617. PETTY CASH

.1 Petty cash funds may be used for designated purposes so long as such funds are subject to adequate controls and safeguards.

.2 The Board authorizes the establishment of a petty cash fund in the care of the following person and in the following amount:

Business Administrator

\$200.00